



OFFICE OF THE DISTRICT MAGISTRATE
COURT COMPOUND: PURBA BARDHAMAN
RSBY & SwasthyaSathi Cell

E-mail ID: rsby.bdn@gmail.com

Memo No : 121/RSBY/PURB-BDN

Date : 21/08/2018

Detailed Advertisement for Engagement to the District Coordinator-Hospital post under RSBY & SwasthyaSathi Scheme, Purba Bardhaman.

Applications in prescribed format are invited from Indian Citizen as defined in the Para II of the Constitution of India for engagement to the contractual post of District Coordinator- Hospital under RSBY & SwasthyaSathi Cell of Purba Bardhaman District. The relevant particulars like name of the post, qualification, age limit, consolidated pay and anticipated vacancy position under the post are stated in the are as follows:-

Sl. No	Name of the Post	No. Of Post	Essential Qualifications	Desirable Qualification	Contractual remuneration	Selection Criteria
1.	District Coordinator-Hospital	01	Post Graduate with Diploma in Hospital Management/ PGDHM	Diploma (Or Certificate Course) in Computer Application	Rs. 16860.00 per month (consolidated)	Written Examination - 75 Marks Computer Test- 20 marks Personal Interview- 5 marks

The willing candidates shall apply for the post through either Speed post or by hand at Drop Box (as mentioned in the point no - 7) on every working day between **11 A.M. to 04 P.M.** from **23/08/2018 to 06/09/2018**. A candidate must go through the instruction thoroughly and carefully before submitting application. Any omission / suppression of information shall lead to rejection of application or candidature at any stage of the process without further intimation. The conditions so prescribed shall not be relaxed.

Selection will be made through an open competitive examination to be conducted by the District Magistrate & Chairman, DLSC, RSBY & SwasthyaSathi, Purba Bardhaman.

Other Terms & Condition:

1. The selection will be made by District Level Selection Committee. Order and Decision of the Committee as regards to selection shall be final and binding on all concerned. For Application Format and detailed information please log on to (<http://www.bardhaman.nic.in> or www.burdwanzp.org) & also please see in the Notice Board of DM, Purba Bardhaman and other important Govt. Offices.
2. **The following documents/ testimonials have to be attached:-**
 - a) Proof of residence from local authorities (Pradhan/ Councillor)/ BDO/SDO/ EPIL/ passport.
 - b) Proof of Date of Birth – Only Secondary level Admit Card/ Certificate.

- c) Proof of Educational Qualification – All documents justifying essential & desirable qualification.
- d) Certificate in support of computer course from a recognized Institute.
- e) Certificate of Experience, if any.
3. **Age:** Age not more than 40 years. However the upper age limit is relaxable for the candidate belonging to categories of schedule cast, schedule tribe and other backward class as per extant Government order.
4. All Applications should be provided with 3 recent color passport sized photograph (1 affixed on the application & the others stapled).
5. All Applications should contain the attested photocopies of all testimonials to substantiate eligibility in respect of Essential Qualifications.
6. Photocopies of all testimonials and the photographs should be self attested.
7. **Applications are to be submitted in prescribed format in a sealed envelope superscribed with the Name of the post Applied for either via hand to be dropped in the drop box at Office of the Additional District Magistrate (Education) & DKM (RSBY & SwasthyaSathi) Cell, 1ST Floor, Court Compound, Purba Bardhaman, Pin-713101 or Speed Post addressing Office of the Additional District Magistrate (Education) & DKM (RSBY & SwasthyaSathi) Cell, 1ST Floor, Court Compound, Purba Bardhaman, Pin-713101.**
8. **Last date for receiving application is 06/09/2018 till 04:00 P.M.**
9. **Applicants are advised to submit only one application for the post.**
10. **Period of Engagement:**
 - I. The initial engagement for a person for the above post would be for a period of 1(one) year. Thereafter, the engagement may be renewed as per the satisfactory performance of the incumbent concerned.
 - II. The appointment to the above post would be on full-time basis and they would not be permitted to take up any other assignment during that period.
 - III. Contract for engagement may be terminated by giving one month notice from either side (employer or employee).
11. All other terms & conditions for engagement would be guided by order of the State Nodal Agency & Department of Health and Family welfare, Government of West Bengal in this respect.
12. The DLSC reserves the right to cancel of candidature if required qualification does not match i.e., Post Graduate with Diploma in Hospital Management/PGDHM.
13. The District reserves the right to cancel/postpone/suspend any engagement to any aforesaid post at any point of time.
14. Applicants are liable for prosecution under extant laws for any wrong/ fraudulent/ incomplete information during application.
15. The date of written exam, computer test and personal interview will be intimated later on.

#Note: If any change takes place related to this notification will be brought to the notice of candidates in manner as decided by the District Level Selection Committee, Purba Bardhaman.



**District Magistrate
&
Chairman, District Level selection Committee
Purba Bardhaman**

Copy forwarded for information to:

- 1) The Secretary, Health & Family Welfare Department, Govt. of West Bengal.
- 2) The CMOH, Purba Bardhaman. He is requested to arrange to display in the Notice Board.
- 3-6) The SDO (Burdwan Sadar North/Burdwan Sadar South/Kalna/Katwa). He is requested to arrange to display in the Notice Board.
- 7-12) The Executive Officer (Burdwan/Memari/Guskara/Katwa/Dainhat/Kalna). He is requested to arrange to display in the Notice Board.
- 13-35) The BDO (All), Purba Bardhaman. He is requested to arrange to display in the Notice Board.
- 36) The District Informatics Officer, NIC, Purba Bardhaman with a requested to publish the said Notice in the District website along with the application format enclosed.
- 37) The Secretary, Purba Bardhaman Zilla Parishad, with a requested to publish the said Notice in the District website along with the application format enclosed.
- 38) The District Information & Cultural Officer for publication of the abridged version of the said notice as enclosed in at least 2 local newspapers.
- 39) CA to ADM (Edu.) & DKM (RSBY & SS), Purba Bardhaman for appraisal of the ADM (Edu.), Purba Bardhaman.
- 40) CA to ADM (ZP), Purba Bardhaman for appraisal of the ADM (ZP), Purba Bardhaman.



**District Magistrate
&
Chairman, District Level selection Committee
Purba Bardhaman**

6. Date of Birth (DD/MM/YYYY) :

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7. Citizenship

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8. Academic & Technical/Computer Qualification Details:-

Sl. No.	Examination Passed	Year of Passing	Regular/Distance /Vocational	Examination Board/Council /university	Full Marks	Marks Obtained	Div/CLASS	%

I do hereby declare that all the statements made in this application and all of the self-attested documents submitted here with are true and correct. In the event any of the information being found to be false or incorrect or any ineligibility being detected before or after the selection / recommendation is made, my candidature /selection is liable to be cancelled and any recommendation made in my favour is liable to be revoked / rescinded and /or cancelled and appropriate legal action be initiated against me.

Date:-

Place:-

(Signature of the Candidate in full)

*****Candidates may submit their application form through speed post or by hand in the Drop Box at the Office of the Additional District Magistrate(Education) & DKM(RSBY & SwasthyaSathi), 1ST Floor, Court Compound, Purba Bardhaman, Pin-713101.**

Applicant should have to submit as per the above format along with the following documents.

1. Self-attested Age proof.
2. Self-attested copy of Educational qualifications certificates.
3. Self-attested copy of technical academic details.
4. Self-attested copy of computer academic details.